



# CLUB DE VOILE DE LA RIVIÈRE GATINEAU RIVER YACHT

2005 ANNUAL GENERAL MEETING

CHELSEA COMMUNITY CENTRE  
January 25, 2006

1. Commodore's welcome
2. Adoption of Agenda  
Minutes of the 2004 AGM held January 31, 2005
  - Appendix "A" attached
3. Reports:
  - Treasurer
    - Appendix "B" attached
  - Commodore
  - Fleet Captain
  - Secretary
  - Communications
  - Youth Committee
  - Rear Commodore
  - Facilities
5. Proposed by law revisions
6. 2006 Budget Approval Report
8. Other business
9. Elections and appointments for 2006

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## TREASURER'S REPORT - SEE ANNEX B

### FLEET CAPTAINS' REPORT 2005

The goal of the Fleet Captains is to put into practice the Mission Statement of the GRYC, "... a family oriented...corporation dedicated to promoting and encouraging active participation in the sport of sailing and other water related recreational activities."

To this end a very full program of sailing and other water related activities was developed and implemented. The club activities of the 2005 sailing at GRYC continued to build upon the successes of the previous summer.

### PREPARATION AND DEVELOPMENT

- Bridge-down preparation of boats
- Boat Tune-Up Day
- Volunteers Clinic for Race Officials and Crash Boat Operators (on land and in Bridge water)
- Pleasure Craft Operator Card course (now a federal requirement for operating the crash boat)
- Learn to Sail course for adults (six Saturdays)
- Institution of a system of Sponsorship for race series and individual races. A Sponsor is an individual who acts as the champion for a particular race or series, to act as a cohesive and enthusiastic focus for the work of all involved in making it happen: the fleet captains, the club manager, the race officials and the crash boat operators. This is especially helpful for the Sunday series in encouraging the adolescents to participate.

Comment:

"Front-end loading": one of the secrets of our success for the 2005 season was our decision to devote a considerable amount of planning time ahead of the season. (Of note here was the considerable volunteer effort in helping us by Neil Rask within the Sailing Committee.) The summer season is short: we need to start early through planning and assigning tasks.

We identified the following key issues for volunteer and member engagement:

- Good organization so volunteers do not feel their time is wasted
- Provision of appropriate training so volunteers can contribute, eg race officiating
- Most non-sailors require some structured training to learn how to sail. The Learn-to-Sail is fundamental to our development. We are pleased Neil Rask was able to do it for a second time last year and will be able to do it in the coming season.

## **FAMILY ORIENTED EVENTS**

- |   |                     |
|---|---------------------|
| 1. Opening and closing cruises, La Débâcle and Le Gel     | new in 2005         |
| 2. New members introduction to the fleet and river cruise | new in 2005         |
| 3. Commodore's Sailpast                                   | long standing event |
| 4. Canada Day   | no activity in 2005 |
| 5. Pram/canoe/kayak races on Club Night (six Wednesdays)  | new in 2005         |
| 6. Ladies' Pink Sail Cruise                               | long standing event |
| 7. Family Fun Regatta                                     | second year         |
| 8. GRYC Pentathalon                                       | second year         |
| 9. Sail-o-Rama  | long standing event |
| 10. Fall Colours Paddle from Wakefield to GRYC            | revived in 2005     |

Comment:

A lot of effort was devoted to planning and carrying out these existing and new family-oriented events and all were highly successful other than Sail -o - Rama which unfortunately did not take place this season. All other events have had highly enthusiastic participation. Clearly they are just as important a component of the sailing and boating program as the competitive sailing component. Successful family events will feed into the competitive sailing program as both the children and adults gain experience.

## **COMPETITIVE SAILING EVENTS**

### **Sunday Dinghy Races**

Heart of competitive program. There are three race series: Spring, Summer, Fall. Each series comprised three Sundays, each of which had on average three races. Focus was on encouraging adolescents to compete.

Sponsors:

Spring Series	Bob Milko
Summers Series	Cameron Smith, with Bruce Lorimer
Fall Series	Warren Place

Comment:

Our new Sponsorship system has proved to help a great deal and will be continued.

### **Big Boat Race Series**

The Big Boat Race Series continued to build on the success of last year. The series is now well established as at least five races. A sixth was tried but was rained out. The Big Boat Race Series allows for a combination of sailing skill, competition and socializing. This series

once proved to be highly popular with club members. Crews can be families with young children, adults, or teenagers.

At least six people agreed to be sponsors of individual races and that resulted in a solid turn out at all races. All members have the opportunity to participate, either as crew or guest of one of the participating boats or by booking the club Sandpiper. Use of the Sandpiper is managed by the club manager and its maintenance is overseen by Steve Woodley.

As the club Sandpiper is very popular, it is the goal of the Fleet Captains to build up the boat acquisition budget with the goal of purchasing a second club Sandpiper.

Sponsors: Paul Fydenchuk, Dave Maitland, Yves Menard, Mike Cook, Tony and Donelda Lahey

## **Regattas**

### **Y Flyer Regatta**

This was held at the request of the Y Flyer Association. It was a great success and benefited from excellent volunteer turn out. GRYC represented by the Woods. Jack Desbrisay unfortunately was *hors de combat*.

The Y Flyer Regatta Association was extremely grateful to the GRYC for hosting the event. The Quebec Y Flyer association has asked GRYC to consider hosting their regatta summer 2006. This will be considered.

### **GRYC Invitational Regatta**

Once again this year the GRYC Invitational Regatta became a great event for GRYC Club Members, but in the main did not attract visiting crews despite every effort to market it. This was primarily because of competing regattas now scheduled at the same time as the GRYC Regatta.

The Sailing Committee are taking the view that to attract such outside competition again the date of the GRYC Invitational Regatta will have to moved to earlier in the season. The alternative will be to simply carry on with the late July/early August date and accept that this will likely be primarily a GRYC club event with little of no external participation but an enjoyable club event nevertheless

## **BUDGET**

The 2005 Fleet Budget was \$9,750. Our actual expenditures amounted to \$7,672 - that is we came in a healthy \$2,077 under budget. This amount will now be transferred to our reserve fund for future capital purchases or unanticipated expenses.

The proposed 2006 Fleet Budget shows a slight increase over the 2005 budget to \$10,300 - an increase of approx 8%. In setting this new 2006 budget appropriate adjustments were made from the 2005 budget taking account of any notable over or under spends on the Fleet Budget line items - and taking into account the need to increase expenditures on particular aspects of Fleet maintenance needing higher priority for the 2006 season.

This includes additional investment in the Fleet Boson position though the overall budget remains only 8 % higher.

Once again we will endeavour to come in below this budgeted figure with any under spend being added to our reserve fund - building towards the level where perhaps in late 2006 or early 2007 hopefully a second club Sandpiper can be purchased.

### **CONCLUSIONS AND RECOMMENDATIONS**

1. All are welcome to join the Sailing Committee. New ideas for changing or adding to the sailing and family events are welcomed.
2. Volunteer participation was excellent for all aspects of the Sailing Program, family-oriented events and competitive sailing.
3. It is recommended that the Race Officials Coordinator and the Crash Boat Coordinator become double, or "co-" positions.
4. Participation, interest and volunteering tend to drop off late July-early August when families travel and doesn't fully return to its pre-travel level.
5. The GRYC Invitational Regatta will be repositioned as a season opener and held, tentatively, June 3 and 4. A new category for Sandpipers in the Regatta will be in the regatta, or a separate Sandpiper Invitational Regatta will be considered.
6. A new form of competition, Team Racing, is being considered for inclusion in the program.
7. The Sailing Committee is also considering holding a special Youth Regatta. - for both experienced and new helms
8. Apart from the possible adjustments/additions at # 5, #6 and #7 above - the sailing program planned for 2006 will closely follow that of last year, with some flexibility to add or subtract events as according to circumstances.

Dave Newing and Joe Dion  
Co-Fleet Captains

Footnote: A big Thank You to JF for his most generous donation of his Laser as a very valuable addition to the Club Fleet at the end of the 2005 Season

## SECRETARY'S REPORT

At the last AGM, it was agreed that total membership in the club should not exceed 234 adult members. Initially, 8 new memberships were offered, but after renewals were received and the database cleaned up, the club was able to offer an additional 8 new memberships. A total of 16 new memberships (15 family and one adult) were offered this year.

### Membership Status

Membership	Total number of adults
105 Family	210
18 Adult	18
<b>Total</b>	<b>228</b>
9 Retaining	
19 Honorary/Charter	

There is continuing interest from residents of Chelsea and non-residents alike to join the club. Currently there are 37 families on the waiting list. Of these, 6 are past members - 2 of whom live in Chelsea.

### Breakdown of waiting list:

Local with sailboat	Other with sailboat	Local without sailboat	Other without sailboat	Total
12	6	13	6	37

Serving on the board this year has provided me with a unique opportunity to understand the tremendous level of work that goes into running this volunteer club. I would like to take this opportunity to thank all those who supported me in my role as secretary - the other members of the Board, Donna Burr, Jill Kearney, Maureen Fehr, Neil Rask and most especially Brenda Cerson.

Fatima Martin  
Secretary

## COMMUNICATION'S REPORT

Communications at GRYC in 2005 continued the same practices as saw success the previous year. Each week during the sailing season, usually on Tuesday, the membership receives an e-mail letter reviewing the previous weekend's events and announcing the coming week's activities. In addition, Communications operates the club web site at [www.GRYC.ca](http://www.GRYC.ca), which starts with a splash page that repeats the e-mail announcements of the coming week's activities. The page includes a "Job Board" that solicits volunteers to work on the many jobs necessary to run the club, and links to racing statistics which are updated weekly. The web site includes information on and photos of the club and its regular activities (including sailing, social events, youth program and facilities.) The regular e-mailings and the web site are thanks to Katherine Fletcher of iStudio. During the 2005 season, Communications worked to publicize the Youth Program and the special Y-Flyer regatta. Many thanks to Neil Rask, who maintained the mailings and web site during the past summer's communication hiatus.

Seymour Hamilton  
Communications Director

## YOUTH COMMITTEE'S REPORT

The program was full with 100 registrations. Over the summer, our sailing registrations were:

Level	#	Notes
White Sail I	39	almost all were successful
White Sail II	17	2/3 were successful
White Sail III	11	less than $\frac{1}{2}$ were successful
Bronze IV	14	4 week program; 3 incompletes; 2 attended 1 session
Bronze V	4	4 week program; 2 extra registrants in S1
<b>Total</b>	<b>103</b>	each bronze counts for 2 registrations except for 4 who only attended 1 session

Our swimming classes:

Level	#	Notes
AquaQuest 5	1	successful
AquaQuest 7	18	$\frac{1}{2}$ were successful; 1 incomplete
AquaQuest 8	21	most were successful
AquaQuest 9	5	most were successful

AquaQuest 10	9	most were successful
AquaQuest 11	6	all were successful
AquaQuest 12	9	most were successful
<b>Total</b>	<b>69</b>	participants are no longer required to take swimming once they achieve AQ12

Related:

- GRYC members filled 49% of the registrations; non-members, 51%.
- Members paid \$300 per 2-week session; non-members paid \$390 per 2-week session.
- Approximately 5 participants regularly required after camp supervision, until 5.30pm. As per the QC government rates, we charged \$7.00 per day for after camp supervision.

**Staff**

Program Manager                      Bronwyn Pritchard  
Sailing Instructors                    Matt Prichard, Roma Czop, Thomas Yeo, Vincent Dupuis  
Swimming Instructors                Bronwyn Pritchard, Thomas Yeo, Vincent Dupuis

All sailing instructors held their Green Instructors qualification; the swimming instructors, their Red Cross Instructors. All staff, plus several of the CITs attended the GRYC sponsored Waterfront Lifeguard course given by Danny Burns, one full weekend in early July.

CITs:                                        Bailey Cerson, Chloe Piché, Davey Farrell, Mathew Russell  
After camp program:                Megan Pritchard  
Canteen:                                    Scott Goodman

**Budget**

Total revenue                    \$44,937.65  
Total expenses                    \$32,877.48  
Net Revenue                        \$12,060.17

**Note:** we received \$9,428.65 in grants this summer. Thank you, Barb Babinski. Please see the Club budget for final figures.

**Daily operation**

Although the Youth Program Committee assumes full responsibility for organizing and administering the Youth Program, the Youth Program operates within the GRYC and is affected by the Club's activities. The Board and membership have openly endorsed the Youth Program and have, through discussion with the Youth Program Committee, come to agreement over the years on essential housekeeping detail such as garbage, clubhouse

cleanliness, pram shack organization, etc. In general, the Youth Program has successfully operated as a microcosm within the larger club for the past 15 years.

The Youth Committee takes pride in running a participant-centered program that strives to ensure the success of each participant in both sailing and swimming, in a safe, respectful and enjoyable environment. This year the Youth Program was filled to capacity, employing 5 instructors and servicing 100 registrations<sup>1</sup>. This maximized the program's and Club's resources, most notably the boats, both rescue and sailing.

The essential elements of a successful Youth Program at GRYC are:

- 1 Qualified, enthusiastic, mature and responsible instructors
- 2 Reliable and adequate number of boats, both sailing and rescue
- 3 A strong program base, supported by policies and procedures
- 4 Positive and supportive relationship with the Club Manager and Board of Directors

### **Recommendations**

For 2006, the Youth Program recommends:

- A smaller program—decrease session size to 20 to alleviate stress on boats, neighbours and parking. Program specific changes:
  - Blue level instructor
  - 5:1 ratio for participants : instructors
  - Cap program levels per session according to type of boats available
  - More focus on swimming program. Swimming specialists will improve quality of AQ instruction and swimming activities for older participants. Although it's difficult to offer Bronze Medallion, we can coach participants interested in pursuing this level, on their strokes and conditioning.
  - Ensure OSA level instructor salaries
  - Keep waterfront course at end of first session
  - Contract A4 person and canteen
  - Keep 2 CITs/session
  - 2 registration nights—first for members, second for non-members
- Boat repair as a priority—operational boats, both rescue and sailing
- 2 meetings, minimum, between the Youth Program Manager and Chairperson and the Club Manager and Commodore to confirm shared / divided responsibilities, with respect to shared space and equipment essential to the Youth Program
- Assistance from the board in communicating program needs to membership - i.e., registration nights, the need for new committee members

### **Youth Committee 2005**

We acknowledge the dedication, commitment and time of the committee members.

Chairperson: Lee Anne Johnston

Registration - Sheila Wolvin, Marjorie Wiebe, Sylvie Delisle

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<sup>1</sup> 1 registration = 1 program spot. Many participants took more than 1 registration. The total number of participants was 69.

Fleet Liaison - Alex Felso  
CIT Program - Barb Babinski  
Safety - John Pomeroy  
Grants - Barb Babinski  
Staffing - Elizabeth Roscoe, Sylvie Delisle  
Program promotion and assistant to all - Nancy Landry

Respectfully submitted,  
Lee Anne Johnston  
Chairperson, Youth Committee

## **REAR COMMODORES' REPORT**

### **Summer 2005**

Summer 2005.....wow what a summer it was. ...the lazy, hazy days of summer started in early June and they stayed with us until the second week of October. It was definitely one of the best years for swimming, sailing, sunning, and especially socializing. The social season shone! With all that wonderful warm weather, the many club events were well attended and members were treated to great food and fine entertainment. Here are our combined recollections of the summer of 2005.

## **VOLUNTEERS**

***First and foremost: A BIG THANK YOU TO ALL THE VOLUNTEERS WHO WERE THERE TO HELP AND SUPPORT US - WITH SPECIAL THANKS TO ALL THE NEW MEMBERS WHO JUMPED RIGHT IN TO LEND A HELPING HAND***

## **THE SOCIAL CALENDAR**

The social season officially began on **June 11<sup>th</sup>** with the "**Ice-breaker**" **Bar-B-Q**: the GRYC welcome to new and returning members. Many smiling faces returned to the Island to hang-out, catch-up and dine-out on a GRYC feast and to welcome the many new families that joined this year. This was the first official gathering for the new members and it was great that so many were able to attend. Some new members even got their first taste of sailing by participating in the river tour organized by the Fleet captains. A great and successful start of the year.

On June 26, the club presented the '**Commodore's Sailpast**': a salute to our commander and chief as you sail or paddle past. At this awesomely silly affair the Commodore hopes to stay dry, while the eager participants make sure that he gets soaked. Lots of fun was had by all, and after the boats were moored and the participants (more or less) dried off, every one moved to the club house to indulge in champagne and strawberries with real whipping cream. Thanks ladies for whipping all that cream again.

The '**Ladies Pink Sail**' took place on a beautiful Saturday in July. This annual sail-and-paddle event in which approx. 20 ladies participated is known for its culinary delight. Under blue skies and with prevailing winds, the decadent lunch was once again served under the willow trees on the Browns' property. Bouquets of thanks to the organizers of this decadent affair.

With all that wonderful weather, the ever-popular **Club Nights** were very well attended. The new format which was introduced during the summer of 2004 (**where -a minimum of-two families volunteer their services and take charge of ALL THE CHORES during the evening**) is working extremely well. Volunteers signed up early in the summer and many new members were eager to help us out. With the introduction of "the rope" and the tickets (thank you Nicki), things ran very smoothly. We want to thank all of you who helped us out to make this social event the success it is.

*Without the JOHANSENS's Club Nights would not be happening. We can't thank them enough for the dedication to this wonderful event. And we hope that we can count on the members' continued support with the same format during the summer of 2006.*

The **GRYC annual REGATTA** was this year held in the weekend of July 30. Due to conflicting activities at other clubs, and the Y-Flyer Interprovincial Regatta the week before, this event was not as well attended as anticipated. However, it was a great sailing event and participants enjoyed amazing home-made breakfasts and tasty lunches. The Saturday evening affair featured a sumptuous Bar-B-Q. Thanks to all the volunteers who made this a great weekend a wonderful success.

As does every year, Labour Day Monday brings us "**SailoRama**" It is the day of the GRYC birthday bash. This year the day featured a triathlon and a fun boating event. The commodore was on hand to cut the cake, which was served with juice and - once again- champagne.

And then, we had the amazing **Awards Banquet** at which time the club celebrates another great season. On October 1, Pat Curry/Marc Levac and their crew transformed the clubhouse into a party palace. There was a scrumptious dinner - with a few hitches for which we apologize. There was the Band who once again made the place jump until midnight. And there were the sailing awards which were bestowed on the deserving winners. A memorable end to a marvellous season. Thanks Pat, Marc and crew for taking on this special challenge, year after year.

And so ended our tenure as Rear Commodores- a position that we accepted in a shared capacity. This idea has worked amazingly well and we recommend this idea to all. Serving as Rear Commodores have afforded us the opportunity to better understand the inner workings of our Club. It has been a great experience. Your board is a tremendous group of hard working people who dedicate many hours to maintaining a club worthy of your support and respect. We would like to acknowledge the support of this board and all members and thank all volunteers who made the 2005 social season possible. The club would

not be the same magical place without your efforts. Thanks for always being on hand to assist, help and guide us and to keep us smiling.

Best of luck to the board of 2006 and see y'all in the river.

Wendy and Ginnie  
Co-rear commodores

### **Club Night Volunteers**

### **FACILITIES DIRECTOR'S REPORT**

The 2005 season saw a number of activities that resulted in the improvements to the facilities. Some of the highlights were the rebuilding of the canoe rack and one of the island docks, installation of a water line to the Pram Shed, repairs to the flag pole, new siding on the Lighthouse and the building of a new racing shed to house the weekend racing equipment. These projects were completed in addition to doing the many on-going maintenance activities.

One of the major tasks undertaken this past the season was the reconciliation of the Members boats and locations through the implementation of the sticker program which, with the development of an inventory, now provides us with a complete list of all members sail boats, canoes, kayaks, etc. and their respective mooring or rack locations. To date, 96 stickers were issued. The Manager assigned the stickers and locations and recorded these in the inventory. Only a small handful of canoes/kayaks remain unidentified on the racks at the club, as well as the majority of the windsurfers.

As of the end of the season, this is where we stand on dock and rack space:

- Laser Racks - 21 occupied, 6 vertical racks vacant
- Island Docks - 14 spaces occupied, 2 potential vacancies
- Canoe Racks - 53 spaces occupied, 18 - 20 vacant or occupied by unclaimed boats, 9 canoes/kayaks unidentified
- Finger Docks - 15 occupied, 3 vacant, 2 being held

A locker inventory was also completed by the Manager which proved to be a difficult task as most lockers were not identified. However, by the end of the season, 33 lockers were accounted for while 18 lockers were not. A set of 3 new lockers were purchased by Philippe Eveleigh and installed in the clubhouse outside the kitchen.

The result of the sticker program and locker inventory is that we now have a complete and comprehensive inventory of all members boats, canoes, kayaks, wind surfers and lockers and their assigned locations. The Manager worked with the Secretary to reconcile this inventory with the complete member inventory resulting in the proper registration of these. This

process will be used for the generation of printed forms with all current information to be included as part of the registration package.

The 2006 season will require a significant investment in upgrades to the structure of the Club House. This facility is now 30 years old and, with the exception of upgrades to the bathrooms and plumbing, it is showing signs of age. There are several areas where damp and rotting wood has been found in the walls, especially around some of the windows, which resulted in an infestation of carpenter ants.

A structural review should be done on the Club House by a building inspector or a structural expert to check for structural deficiencies. The largest project will be to upgrade or replace the windows which are the major cause of the rotting wood. The back deck will have to be replaced or at least undergo a major upgrade. The kitchen will also be upgraded with new cupboards and a freezer.

Other non Club House items have also been identified for improvements. The Locker Shed needs major repairs as it is rotting and now has a hole in the floor. With the demand on mooring space, a new Island Dock will be required to replace an existing dock and a new deck may be required for another dock. A more permanent boat repair shelter should be build for which Tony Lahey has offered to donate the roof trusses. The Tool Shed needs repairs to its foundation. There are two very large dying or dead pine trees between the Club House and the Tool Shed that will have to be cut down. The picnic tables and the flag pole should be refinished and the Club House floor should be painted.

A note on the volunteer issue. Although many Members are willing to help, it is difficult to assemble a crew to turn up for a specific project and it is even harder to get volunteers to take responsibility for coordinating projects. We were fortunate this last year with the influx of new Members, many of who volunteered to carry out some of the projects that were identified.

The alternative to Members doing the work is to contract the work out. This will obviously result in increased costs which will have to be borne by the Members. However, the benefits of contracting out are that the work would be done in a timely and professional manner and the work would be complete. To reduce the contracting costs, the work should be limited to large projects with Members doing mostly the smaller jobs.

Erik Rask  
Facilities Director